



# **ENAS Hybrid School**

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## **PROSPECTUS**

## **INTRODUCING THE ENAS HYBRID SCHOOL**

A warm welcome to all Parents, Guardians and Children. Thanks for joining our endeavor to produce academically brilliant, practical, innovative, inventive and courageous future leaders with integrity.

### **Vision**

To be a highly rated school, internationally recognized for providing our students with the best foundation to be among the best in the world.

### **Mission**

To create and sustain an environment that offers the highest quality of education and life experience.

### **Motto**

*We leave no child behind*

### **Educational Approach**

- ENAS Hybrid School runs the British National Curriculum which is integrated with appropriate sections of the GES Curriculum to provide our students the option of continuing their high school education in the Ghanaian JHS/SHS program or the British IGCSE/A-level program.
- To facilitate the efficient delivery of our curriculum path, we have put together the following facilities in our state-of-the-art edifice in addition to the normal classroom setup:
  - i. **50 inch flat screen TVs** to enable children have fun whilst learning at the Pre-School.
  - ii. **Kidney shaped tables and chairs** to enable teachers conveniently interact effectively with children.
  - iii. **A Computer Laboratory:** The pre-school and primary school have an ultra modern computer laboratory fully furnished with the latest ICT facilities which include an

electronic white board, an LCD projector and a set of 25 desktop computers with fast speed internet access.

## **ENAS' CLASS STRUCTURE**

Our class structure which is a hybrid of the British and Ghanaian curricular is shown in the table below:

<b>GHANA SYSTEM</b>	<b>BRITISH SYSTEM</b>	<b>AGES</b>	<b>KEY STAGES</b>	<b>EXAMS</b>
Nursery	Nursery	3 – 4	Foundation Stage	
Kg 1	Reception	4 – 5	Key Stage 1	
Kg 2	Year 1	5 – 6		
Class 1	Year 2	6 – 7		
Class 2	Year 3	7 – 8	Key Stage 2	
Class 3	Year 4	8 – 9		
Class 4	Year 5	9 – 10		
Class 5	Year 6	10 – 11		KEY STAGE 2 SAT
Class 6	Year 7	11 – 12	Key Stage 3	
JSS 1	Year 8	12 – 13		
JSS 2	Year 9	13 – 14		KEY STAGE 3 SAT / BECE
JSS 3	Year 10	14 – 15	Key Stage 4	
SSS1	Year 11	15 – 16		IGCSE
SSS2	Year 12	16 – 17	Key Stage 5	AS-LEVEL / SAT
SSS3	Year 13	17 – 18		A-LEVEL / WASSCE

## BRITISH-GHANAIAN CURRICULAR

This table below provides details of our hybrid curriculum:

<b>AREAS OF LEARNING</b>		<b>NURSERY AND RECEPTION</b>			
Communication, Language and Literacy (CLL)		✓			
Creative Development (CD)		✓			
Knowledge and Understanding of the World (KUW)		✓			
Personal, Social and Emotional Development (PSED)		✓			
Physical Development (PD)		✓			
Problem Solving, Reasoning and Numeracy (PSRN)		✓			
<b>SUBJECT</b>	<b>KEY STAGE 1 (AGE 5-7)</b>	<b>KEY STAGE 2 (AGE 7-11)</b>	<b>KEY STAGE 3 (AGE 11-14)</b>	<b>KEY STAGE 4 (AGE 14-16)</b>	
<b>English</b>	✓	✓	✓	✓	
<b>Mathematics</b>	✓	✓	✓	✓	
<b>Science</b>	✓	✓	✓	✓	
<b>Art &amp; Design</b>	✓	✓	✓		
<b>Citizenship</b>			✓	✓	
<b>Design &amp; Technology</b>	✓	✓	✓		
<b>Geography</b>	✓	✓	✓		
<b>History</b>	✓	✓	✓		
<b>ICT</b>	✓	✓	✓	✓	
<b>French</b>	✓	✓	✓	✓	
<b>Music</b>	✓	✓	✓		
<b>Physical Education</b>	✓	✓	✓	✓	
<b>Twi</b>		✓	✓		

## Extra-Curricular Activities

At ENAS, we believe in the holistic development of our students and so we will run the following clubs and activities to ensure that all students grow their God-given skills and talents.

- **Inventions Fair:** Class teachers will supervise students come up with ideas they wish to invent. A termly inventions exhibition fair will be held and awards given to the best student inventor as well as a yearly inventions exhibition / Awards fair.
- **Soccer Academy:** Students with talent for playing soccer will be instructed by a professionally trained coach for under 6 and under 12 levels for both male and female students. And those with exceptional soccer talent will be assisted by the school to pursue a professional soccer career in United States of America, Europe or Elsewhere.



- **Tennis Club:** Students with talent for tennis will be instructed by a professionally trained coach for under 6 and under 12 levels for both male and female students. And those with exceptional talent will be assisted by the school to pursue a professional tennis career in Colleges abroad.
- **Cultural Dance Group:** Students who join this group will be instructed by professionally trained music teachers. This group will

seek to blend cultural music with contemporary music. They will also be organized to compose music for the consumption of music lovers.

- **Drama Club:** Students with talent in this area will be taught by technically competent handlers to periodically stage plays and drama in school and theaters for the school community.
- **Debate Club:** Students with interest in this club will learn the art of debating and public speaking.
- **Musical Instruments Club:** Students who wish to play any musical instruments will be taught by technically competent instructors.
- **Community Service Club:** Students who join this club will be exposed to the concept of volunteerism.
- **Reading and Writing Club:** Students in this club will be exposed to the concept of journalism.
- **Photography Club:** Students with interest in photography will be trained by professional photographers to learn how to shoot films and snap quality pictures.
- **Taekwondo:** Students in this club will be instructed by professionals to develop Taekwondo skills as form of exercise and self-defense.
- **And Others.**

## **ADMISSION PROCEDURE**

- Parents and Guardians can pick up Application Forms from the school's Administration.
- Parents will be given an interview date after submitting the forms.
- An interview date will be communicated to parents when application forms are submitted and paid for.
- Both parents and children will be interviewed. Children from

Reception – Year 6 will also take a placement tests.

- Parents will be contacted to be given status of the child’s admission.
- An Admission letter will be given when the Admission fee has been settled.
- A date for Orientation for Parents and students will be communicated later.

## **SCHOOL SCHEDULE**

Classes start at 8.00 am for both Pre-school and primary and ends at 2:00 pm for pre-school and 3:00 pm for primary school.

Extra Curricular Activities will start from 3:30 pm to 5:00 pm on every Tuesday and Thursday.

## **After School Care**

Provision will be made for parents who would want their children to stay after school. A fee will apply for this service. Students will be able to stay till 7 pm.

## **Parent Teacher Conference**

Once a term, parents will be invited to visit the child’s class to see the work being done and also to discuss the progress of each child. This conference is mandatory since the presence of parents in the class will psychologically boost the child’s determination to excel in class. Parents will also be given electronic copies of classroom lessons upon request. This should help them to know what is going on in the classrooms.

Parents can however visit the classrooms on their own anytime after school to hold discussions with class teachers.

## **Notification of Absence**

Parents and Guardians should notify the school of reasons for absence. Please note that authorized absences are for Medical, Dental or Days of religious observances.

## SCHOOL POLICY

**School fees:** Parents must confirm their acceptance of any places offered to their children by paying a registration fee. Prior to entry to the school, parents must pay an Admissions Fee and subsequent termly tuition fees. Tuition payment arrangements must be completed on or before the first day of each term.

**Uniform:** There is a prescribed uniform for school, P.E. kits and uniforms for the Soccer Academy that can be purchased from the school shop. All students are to wear black shoes and white socks with the prescribed uniform. The P.E. and Soccer kits must be worn with trainers and white socks.

Parents are asked to support the school uniform policy and not allow their children to wear any clothing that is un-prescribed.

### Assessment

Children at ENAS Hybrid School will be assessed in the follow ways:

- Through a placement test before joining the school
- Through class work / homework
- Through end of unit tests
- Through projects
- Through exams at the end of each term
- Through continual observation of students performance by their teachers.

EXTERNAL EXAMINATIONS			
LEVELS	GHANAIAN EXAMS	BRITISH EXAMS	USA EXAMS
KEY STAGE 3	BECE	SAT/CHECKPOINT	
KEY STAGE 4		IGCSE	
KEY STAGE 5	WASSCE	AS-LEVEL A-LEVEL	SAT



## **Library Books**

Children can visit the library during class periods or after school to borrow books. Parents may also borrow books at anytime. All books should be handled with care and returned to the library on time. Books that are lost, or returned damaged are subject to a fine that will enable the school to replace the particular damaged or lost book.

## **Birthdays**

Teachers will be willing to organize a brief birthday celebration for a child with their classmates. Please discuss birthday details with the teachers.

## **Discipline**

ENAS Hybrid School seeks to create a respectful and disciplined atmosphere in the school and we will need a unified effort from parents, teachers and children to achieve this. Our school does not believe in corporal punishment but rather positive reinforcement and as such, a system of rewards and incentives will be used by teachers to encourage the children to respect others and be law abiding citizens.

**Parents are asked not to let their children bring any toys to school unless teachers request for them. Children will not be allowed to bring mobile phones to school. The phones will be seized and kept till the end of term after which it will be given back to parents.**

## **Suspension Policy**

Children will be suspended from school for the following reasons:

- Persistent unruly behaviors after various rewards and punishments have been tried for a period of time.
- A display of persistent violence by way of fighting and hurting others.

Parents or Guardians will be notified immediately when children are suspended from school. The child will be sent home with a letter explaining the reason(s) for the suspension. Suspension is normally for a few days, depending on the situation. *Extremely violent behavior could lead to outright dismissal from school.*

### **Non – Smoking School**

We are a non-smoking school. All parents and visitors are asked to co-operate by not smoking inside the school buildings or anywhere in the school grounds.

### **Information for Parents**

Circulars will be sent out through the children as the major means of communicating with parents. Parents are strongly encouraged to read all circulars. Parents may also receive e-mail notification on programs, PTA meetings and other activities that may require their consent. SMS text would be sent as a secondary back-up. Parents are therefore advised to keep the school updated on any changes to their e-mail addresses and phone numbers.

### **Complaints**

Our aim is to satisfy parents at all times. If you have a complaint, we would love to hear from you. If it relates specifically to your child, please see your child's teacher in the first instance. If it relates to the school or a member of staff please see the Principal.

Thank you.